

CURRICULUM VITAE

PERSONAL INFORMATION

Name **DR. RUBAICA JALIWALA**
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Date and place of birth 01.04.1972, Mumbai, India



WORK EXPERIENCE

08/2011 – 09/2020 International Office, International Cultural Youth Exchange (ICYE), Berlin, Germany
Programme Officer

- Conceptualised, planned and implemented capacity building projects, co-funded by the European Commission, in field of youth work and international volunteering for ICYE members in 40 countries
- Managed ICYE's Training and Programme Development Fund: screened and processed grant applications and evaluated successful grants
- Represented ICYE vis-à-vis European institutions (e.g. European Commission) and international platforms and forums related to volunteering
- Established new partnerships and developed cooperation
- Written and edited articles and texts for project publications, manuals, guides, toolkits, impact study reports, newsletters, websites, and social media platforms
- Led sub-committees for thematic and policy development (since 2018)

2006 - 2011 Berlinale Talents, Berlin International Film Festival, Germany
Four months annually

Co-Editor and Author of the Berlinale Talents Magazine
Coordinator of Berlinale Talent Press

- Pre-selection of candidates and Member of the Jury for Talent Press
- Planned, organised and coordinated the Talent Press programme
- Co-edited and authored texts for the Talent Campus Magazine

09/2004 - 09/2006 Goethe-Institut Mumbai, Mumbai, India

10/2000 - 09/2003 **Programme Officer, Cultural Department**

- Planned and coordinated events in all programme areas (visual and performing arts, film, theatre, music, literature, seminars and lectures)
- Developed cooperation with German and Indian cultural organisations
- Resource person for German cultural organisations, NGOs and festivals
- Designed and edited programme related material (bi-monthly programme, posters, invitations, etc.)
- Responsible for public relations and media
- Conceptualised, planned and implemented specific local projects

01/2000 – 08/2000 International Office, International Cultural Youth Exchange (ICYE), Berlin
Programme Assistant - during one year voluntary service in Germany

01/1996 – 04/1999 Ind'Europe Consulting Private Limited, Mumbai, India

Junior Executive

- Monitored clients' and competing brands in the Indian market
- Liaised with the Head Office in Paris and coordinated with correspondents in the five metro cities of India
- Supervised market studies and prepared market reports for clients and for internal assessment
- Three week training at the Head Office in Paris, France

04/1994 - 12/1995

Crédit Commercial de France, Representative Office in Mumbai, India

Executive Assistant

- Bilingual assistance in the export credit activities of the bank
- Liaised with the Head Office in Paris, Indian banks and companies
- Responsible for accounts and administration of the office for 4 months

EDUCATION AND TRAINING

2012

PhD in Social Sciences (Dr. rer. pol.), University of Kassel, Germany

2008

Advanced Training for Trainers, "Berlin DiverCity", Eine Welt der Vielfalt Berlin e.V., Berlin, Germany

2004

European Masters (M.A.): Intercultural Education, Faculty of Psychology and Pedagogics, Free University Berlin, Germany

1999

Diploma in Marketing Management, Xavier Institute of Management, Mumbai

1993

Bachelor of Arts (B.A.): Psychology and Political Science, Jai Hind College, Bombay University, India

PUBLICATIONS

- Edited and co-authored toolkits, handbooks and guides related to international volunteering.
 - Doctoral thesis, "Political Education in Plural Societies: Using the Anti-Bias Approach to Challenge Oppression in Bombay and Berlin," Faculty of Social Sciences, University of Kassel, Germany, 2012.
 - Authored the article, "No Riots in Berlin!" in "Cultural Transfer. India, Germany, Austria", Parthas, 2005.
 - Edited the English section of the German-English publication "Cultural Transfer. India, Germany, Austria", Parthas, 2005.
- A complete list of publications can be found on <http://jaliwala.de>.

TRANSLATIONS

Translated (German to English) cultural essays, texts and subtitles for documentary films. A complete list of translations can be found on <http://jaliwala.de>.

PEDAGOGICAL ACTIVITIES

Trainer of workshops, seminars and trainings in over 20 countries in Africa, Asia, Europe and Latin America, amongst others, on Intercultural Learning, Anti-racism Education, Human Rights Education, Social Entrepreneurship, Sustainable development, Gender, Anti-Bias and Diversity Management.

A complete list of pedagogical activities can be found on <http://jaliwala.de>.

SKILLS AND COMPETENCES

Languages

- English—first language
- German—verbal and written fluency
- French—fair verbal skills
- Hindi and Gujarati—verbal fluency

Social Skills and Competences

- Strong analytical, conceptual and strategic skills
- Participatory and leadership skills, ability to inspire others and promote collaboration for sustainable impact
- Compelling communicator in diverse cultural settings
- Strong motivational skills, high commitment and enthusiasm

Organisational Skills and Competences

- Concept development, implementation and evaluation of international projects from a rights-based, participatory approach
- Planning and organisation of international trainings and seminars

Technical Skills and Competences

- Capacity building, training and facilitation skills
- Microsoft Office: WinWord, Excel, PowerPoint, Publisher
- Website management system: WordPress