

Curriculum vitae

PERSONAL INFORMATION

Dr. Rubaica Jaliwala

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PROFILE

Social Scientist (Dr. pol. rer.), trainer and consultant specialising in diversity, anti-discrimination and anti-racism from an intersectional perspective. I work at the intersection of education, film and culture, bringing extensive international experience in project management, training and capacity building. My focus is on developing inclusive formats and fostering intercultural collaboration. I also work as a translator and editor across academic, cultural and film-related publications.

WORK EXPERIENCE

2011 – 2020

Freelance Work | Care Work (India / Germany)

- Caregiving for a family member (India)
- Translation of academic and cultural texts (including for Kulturverlag Kadmos, silent green Kulturquartier, pong e.V.)

DATES

2011 – 2020

POSITION

Programme Officer – International Office

EMPLOYER

International Cultural Youth Exchange (ICYE), Berlin

- Management, application and implementation of EU-funded projects (Erasmus+, Youth in Action) across 15+ countries
- Coordination of international partner organisations and project teams
- Development of toolkits and guidelines, including on non-formal education, human rights education and gender
- Organisation and delivery of international trainings and workshops
- Contribution to organisational development and strategic processes
- Representation of the organisation at the European level
- Public Relations (publications, website, newsletters, social media)

DATES

2006 – 2011 (four months annually)

POSITION

Co-Editor and Programme Coordinator

EMPLOYER

Berlinale Talents – Berlin International Film Festival

- Editorial work and publication coordination
- Coordination of the Talent Press Programme: selection process, participant support, collaboration with film critics and filmmakers
- Design and delivery of learning formats

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DATES	2000 – 2003 & 2004 – 2006
POSITION	Programme Officer – Cultural Department
EMPLOYER	Goethe-Institut Max Mueller Bhavan Mumbai, India
	<ul style="list-style-type: none">• Planning, organisation and implementation of art and cultural events• Public relations, institutional networking and communication
EDUCATION	Doctorate (Dr. rer. pol.), University of Kassel M.A. Intercultural Education, Free University of Berlin B.A. Psychology and Political Science, University of Mumbai
ADDITIONAL QUALIFICATIONS	<ul style="list-style-type: none">• Project leadership and international project management• Grant management and EU reporting• Team coordination and stakeholder management• Intercultural education and training• Translation, editing and proofreading
LANGUAGES & DIGITAL SKILLS	<ul style="list-style-type: none">• Languages: German (full professional proficiency), English (native), French (good comprehension), Spanish (basic), Hindi & Gujarati (fluent)• Digital skills: MS Office (Word, Excel, PowerPoint), content management systems (e.g. WordPress), online collaboration tools (e.g. Zoom)